

Grounds Maintenance (some Admin) - Part-time (Richland)

Part-Time (light)Maintenance (some Admin) - On Guard Self Storage

Do you like working with people? Friendly, outgoing, handy? Then this is the job for you!

We are currently seeking a Part-Time Maintenance/Office team member at 25hrs/wk, 5 hour days, Tue- Sat., with great customer service and light maintenance skills for a self-storage facility in Richland!

If you are self-motivated, and have experience in any of the following, we want to talk to you!

- Light Maintenance experience
- Property maintenance
- Customer service experience
- Retail sales experience

This is a part-time position with a strong, stable company. 1-3 years of light maintenance, customer service, sales or property maintenance preferred.

Duties include:

- Perform general cleaning throughout the property
- Light maintenance work (light bulbs, ballasts, gutters, painting, etc.)
- Light landscaping
- Cover the office alone during Manager's lunch breaks
- Answer phone
- Take payments
- Lease storage units
- Other duties as assigned

The position requires:

- Light maintenance ability
- Sales skills - phone and in person
- Compassionate customer service skills
- Basic computer skills (MS Word, Excel (beginner), Outlook, etc.)

Schedule: 25 hrs/wk, 5 hour days, Tuesday - Saturday

Compensation: Pay \$14.00 hr.

Reliable transportation and valid driver's license required; Employment is contingent upon successful completion of background screening.

This position is located in Richland and is a part-time position.

This store is managed by Storage Partners, one of the largest regional self-storage management companies with properties throughout the Pacific Northwest!

To Apply:

Please reply to this ad with your resume attached in Word. Use "On Guard Richland Storage" in email heading!

Equal Opportunity Employer