

Money Saver Woodinville, Assistant Manager – Part-Time

Money Saver Woodinville has a **part-time opportunity** for an awesome, fast pace fun working environment with opportunity for growth!!!

Who We Are –

We are a locally owned and operated property management company that has been providing property management service for over 30 years. With our continuous growth, we're looking to hire people who are in search of a rewarding career and want to join a winning team!

Who You Are –

Upbeat, fun, problem solver, great communicator, people person you get the idea! If that's you – come join our team!

We are seeking a **PT Assistant Property Manager** with great customer service, sales and organizational skills to join our team in the lease up and operations for our self-storage property located in Woodinville!

Enjoy What You Do Every Day -

Customer service and sales are a top priority -- do you have an upbeat personality and a natural "A" game communicating with people?

Maintain store appearance, product presentation and storage area cleanliness.

Create and establish tenant relations through leasing, customer billings and accounts, preparing reports, maintaining tenant compliance with property policy.

Accounting duties including tenant rent collections, late notices, daily accounting reconciliation and cash management.

Work closely with store manager, regional supervisor regarding leasing, operations, marketing, accounting and financial performance.

Opportunity for training, and career growth!

Bring Your Talents -

2+ years of experience in retail sales, self-storage, apartment/property management, sales or customer service

Microsoft Office Suite and Outlook

Be flexible to work minimum 2 days (up to 3 days) a week including some weekends

Pass background check

Compensation and Rewards -

\$15.00 - \$16.50 per hour DOE, plus paid sick leave, and Bonus potential!

To Join Our Team -

We are happy to review your qualifications – submit your resume noting **Asst Mgr Woodinville** in your reply!

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