

**Assistant Property Manager for Premier Storage** located in Bonney Lake!

**Who We Are -**

**Premier Storage** is not just storage it's Premier Storage, Bonney Lake's newest self storage choice for an awesome, fast pace fun working environment with opportunity for growth!!!

**Who You Are –**

Upbeat, fun, problem solver, great communicator, people person you get the idea! If that's you – come join our team!

We are seeking a **part-time Assistant Property Manager** with great customer service, sales and organizational skills to join our team in the lease up and operations of the newest self storage property located in heart of Bonney Lake!

**Enjoy What You Do Every Day –**

Customer service and sales are a top priority -- do you have an upbeat personality and a natural "A"game communicating with people?

Maintain store appearance, product presentation and storage area cleanliness.

Create and establish tenant relations through leasing, customer billings and accounts, preparing reports,maintaining tenant compliance with property policy.

Accounting duties including tenant rent collections, late notices, daily accounting reconciliation and cash management.

Work closely with store manager, regional supervisor regarding leasing, operations, marketing, accounting and financial performance.

**Bring Your Talents**

2+ years of experience in retail sales, self-storage, apartment/property management, sales or customer service

Microsoft Office Suite and Outlook

Schedule Sunday & Monday with possible +1 day per week

Be flexible to work up to 3 days a week including some weekends

Pass background check

**Compensation and Rewards**

\$15.50 - \$17.00 per hour DOE, plus paid sick leave, and Bonus potential!

**Join Our Team**

We are happy to review your qualifications – submit your resume noting Premier Storage Bonney Lake in your reply!

**EOE**